

Notice of Meeting of the Dodge County Board of Supervisors

There will be a meeting of the Dodge County Board of Supervisors on **Tuesday, June 18, 2013**, at **7:00 PM** in the County Board Room located on the fourth floor of the Administration Building, located at 127 East Oak Street, Juneau, Wisconsin.

The Agenda for the Meeting is as follows:

Call to Order by Russell Kottke, County Board Chairman

Pledge of Allegiance and 4-H Flag Pledge led by 4-H Members

Roll Call

Approve Minutes from April 16, 2013, County Board Session

Communications on File:

Special Orders of Business:

Confirm Appointments made by County Administrator:

1. Re-appoint Mitchell Greenfield and Matthew Gibbs to the Loan Advisory Committee for a one year term commencing on June 21, 2013 to June 21, 2014, both inclusive.
2. Re-appoint Clem Hoelzel to the Aging/Nutrition Advisory Committee for a three year term, commencing July 1, 2013 and ending July 1, 2016, both inclusive.
3. Appoint Wayne M. Uttke to fill the unexpired term of Don McCollum on the Board of Adjustment. His term will expire on July 1, 2014.
4. Appoint Alexandria Harvancik to fill the unexpired term of Barbara Smith on the Library Planning Committee. Her term will expire on April 17, 2014.

Supervisor Schaefer, Chairman, Planning, Development & Parks Committee
Discover Dodge Annual Report

Supervisor Behl, Chairman, UW - Extension Education Committee
Jeff Hoffman
UW - Extension Annual Report

Resolutions on File:

- 13-3 Authorize Purchase of Two Tractors with Side and Rear Flail Mowers – Highway Committee.
- 13-4 Authorize Purchase of Seven 2014 Ford Utility Police Interceptor Vehicles and One 2014 Chevrolet Impala LS Vehicle – Law Enforcement Committee.
- 13-5 Commend the Dodge County Association for Home & Community Education, for 75 years of Dedicated Service given to the Citizens of Dodge County – UW-Extension Education Committee.

- 13-6 Amend Town of Hustisford Zoning Ordinance – Patrick and Ann Morrison Property – Supervisor Bischoff.
- 13-7 Abolish One Funded, Benefited, Full-Time Position of Adult Family Home Manager and Create One New, Benefited, Full-Time Position of Assisted Living Supervisor at Clearview – Health Facilities Committee.
- 13-8 Urge Wisconsin State Legislature and Governor to provide statutory authority to counties with populations of less than 100,000 to consider maximum one-half-percent local option sales tax to raise revenue that can only be used for transportation purposes – Highway Committee.

Report on File:

- 1. Ordinance No. 906 – Amend Land Use Code - Ryan and Melinda Serwe Property – Section 28, Town of Lomira – Planning, Development & Parks Committee.

Claims Against Dodge County:

1. A claim by Nicole Waterworth for money damages in the amount of \$304.75, for costs to repair a 2003 Pontiac Bonneville automobile, was received in the Office of the Dodge County Clerk on March 14, 2013. The claim arises from an incident that is alleged to have occurred on March 13, 2013, at or about 8:50 a.m., wherein Ms. Waterworth was operating a 2003 Pontiac Bonneville automobile westbound on West State Street near its intersection with a driveway located at 814 West State Street in the City of Fox Lake, Dodge County, Wisconsin, and wherein at or near the same time and near the same location an employee of the Dodge County Highway Department was operating a plow truck owned by Dodge County eastbound on West State Street with the salt spreader in operation and with the plow blade in contact with the surface of the road, and wherein pieces of salt that had been discharged from the salt spreader collided with the windshield of the automobile that Ms. Waterworth was operating, and thereby damaged the windshield to the extent that it required removal and replacement and the cost to remove and replace the windshield was \$304.75.

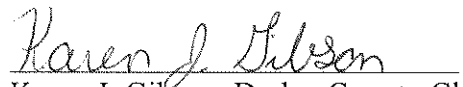
2. A claim by Andrew Shaw for money damages in the amount of \$1355.00, for costs to repair a 2004 Toyota Camry automobile and for compensation at the rate of \$175.00 per hour for six hours of work that Mr. Shaw missed, was received in the Office of the Dodge County Clerk on March 18, 2013. The claim arises from an incident that is alleged to have occurred on December 20, 2012, at or about 11:20 a.m., wherein Mr. Shaw was operating a 2004 Toyota Camry automobile southbound on U.S. Highway 41, south of the City of Fond du Lac, Wisconsin, and wherein at the same time and near the same location, an employee of the Dodge County Highway Department was operating a plow truck owned by Dodge County northbound on U.S. Highway 41 with the plow blade in contact with the surface of the road, and wherein the plow blade came in contact with wet heavy snow that had accumulated on the road and projected the wet heavy snow onto the windshield and windshield wipers of the automobile that Mr. Shaw was operating, and thereby damaged the windshield and the windshield wipers and caused Mr. Shaw to miss six hours of work, and the cost to remove and replace the windshield was \$230.00, and it has been estimated that it will cost \$75.00 to repair the windshield wipers, and Mr. Shaw missed six hours of work due to this incident and Mr.

Shaw has demanded that he be compensated at the rate of \$175.00 per hour for the six hours of work he missed as a result of this incident.

Photocopies of the claim documents are on file in the Office of the County Clerk and may be viewed there during normal business hours.

Set Next Meeting Date & Time

Recess

A handwritten signature in cursive script, reading "Karen J. Gibson", written over a horizontal line.

Karen J. Gibson, Dodge County Clerk

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Dodge County Clerk's Office at (920) 386-3600, at least 24 hours before the scheduled meeting time so appropriate arrangements can be made. The building entrance which is accessible by a person with a disability is located on the east side of the building off of Miller Street.

Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board, and the Board does not endorse the religious beliefs or views of this, or any other speaker.

June Dairy Month Treats provided by Dodge County 4-H Leader's Association.

Dodge County Board of Supervisors
April 16, 2013 - 9:00 a.m.
Administration Building - Juneau, Wisconsin

The April session of the Dodge County Board of Supervisors was called to order by Chairman Russell Kottke at 9:00 a.m.

The Board rose to say the Pledge of Allegiance.

Roll call was taken by the Clerk with all Supervisors in attendance with exception of Supervisor's Ballweg, Fabisch, and Johnson who had previously asked to be excused.

Communications:

There were no communications.

Special Orders of Business:

The Chairman called the First Special Order of Business: Confirm appointments made by County Administrator, James Mielke. Re-appoint John Zanghi and Michael Bonnett to the Loan Advisory Committee for a one year term commencing on May 18, 2013 to May 18, 2014, both inclusive. A motion to accept the appointments was made by Supervisor Mattson and seconded by Supervisor Pollesch. The motion passed by acclamation with no negative votes cast, thereby confirming the appointments.

Re-appoint Mary Bobholz, Jeffrey C. Schmitt and Lois Auguston to the Human Services and Health Board for a three year term commencing on April 21, 2013 to April 21, 2016, both inclusive. A motion to accept the appointments was made by Supervisor Caine and seconded by Supervisor David. The motion passed by acclamation with no negative votes cast, thereby confirming the appointments.

The Chairman called the Second Special Order of Business: Confirm appointments made by County Board Chairman, Russell Kottke. Appointments of Eric Martin, Steve Allermann, Muriel Harper, Brian Field, Aaron David, Senator Scott Fitzgerald, Kraig Biefeld, Jody Langfeldt, Heather Lang, Dan Heim, Mike Stanek, Trista Pruett, Patrick Schoebel, Christine Thompson, Don Wellnitz, Alan Mannel, Gary Berger and Sara Neu to the Local Emergency Planning Committee for a one year term, commencing on April 19, 2013 through April 19, 2014, both inclusive. A motion to accept the appointments was made by Supervisor Grebel and seconded by Supervisor Schaefer. The motion passed by acclamation with no negative votes cast, thereby confirming the appointments.

Chairman Kottke stated the One Year Committee Appointments would stay the same.

Chairman Kottke called upon Julie Flemming, former Fox Lake Librarian and current Historian. Ms. Flemming gave a presentation on the early settlers of Dodge County and the Jacob P. Brower family. Questions by Supervisors Marose, Hoezel and Adelmeyer were answered by Ms. Flemming.

Chairman Kottke called upon Supervisor Miller, Chairman, Law Enforcement Committee. Supervisor Miller introduced Sheriff Patricia Ninmann who presented the 2012 Annual Report. Sheriff Ninmann also announced that Scott Smith had been appointed interim Chief Deputy Sheriff. Captain Trace Frost reported on the Patrol Division. Lieutenant Kevin Hill reported on the Detective Division and the Drug Task Force. Sheriff Ninmann is promoting technology within the department and is working closely with the IT Department to make changes and updates. She also reported on the Dispatch Division. Jail Administrator, Rodney Kreitzman reported on the Jail Division. Questions by Supervisors Grebel,

Berres, and Mattson answered by Sheriff Ninmann. Questions by Supervisors Gohr, Stousland, Berres and Adelmeyer answered by Rodney Kreitzman, Jail Administrator.

Chairman Kottke called upon Supervisor Frohling, Chairman, Finance Committee who called upon Administrator Mielke. Mr. Mielke gave a presentation on the County revenues and expenditures. Questions by Supervisors Duchac, Marose, Frohling and Maly answered by Mr. Mielke, and Brian Field, Highway Commissioner.

The following Resolutions and Reports were read by the Clerk and acted upon by the Board.

Resolution No. 13-1 Support the maintenance of the current Tax-Exempt Status of Municipal Bonds – Executive and Finance Committees. A motion for adoption was made by Supervisor Borchardt and seconded by Supervisor Miller. No questions or comments. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

Resolution No. 13-2 Approve and Accept Alcohol Court Grant Related Activities – Law Enforcement and Finance Committees. A motion for adoption was made by Supervisor Miller and seconded by Supervisor Borchardt. Questions by Supervisors Mattson, Schmitt, and Miller answered by the Honorable Brian A. Pfitzinger, and Chairman Kottke. The vote was cast with all voting in the affirmative, thereby adopting the Resolution.

The Clerk noted the following items had been placed on the Supervisor's desks: 2012-2013 County Board Proceedings Book, the Register of Deeds 2012 Annual Report and the Sheriff Department's 2012 Annual Report. The Chairman orders these to be placed on file.

Supervisor Mattson invited all Supervisors to participate in Student Government Day scheduled for April 17th. Chairman Kottke invited all Supervisors to tour the Henry Dodge Office Building following the County Board meeting.

At 11:03 a.m. Supervisor Frohling made a motion to recess until May 21, 2013 at 7:00 p.m. Supervisor Houchin seconded the motion. The motion passed by acclamation, with no negative votes cast, and was so ordered by the Chairman.

Disclaimer: The above minutes may be approved, amended or corrected at the next meeting.

RESOLUTION NO. 13-3
AUTHORITY TO PURCHASE TWO TRACTORS WITH SIDE & REAR FLAIL MOWERS

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN

Members:

WHEREAS, the Highway Department is in need of two tractors with side and rear flail mowers to adequately serve the needs of the Department, and

WHEREAS, the Highway Department received the following quotations for one 2013 John Deere 4x4 tractor with mowers:

<u>Vendor</u>	<u>Model</u>	<u>Cost</u>
Mid-State Equipment, Columbus	6115	\$97,495.00
Serve Implement Co., Campbellsport	6330	\$91,178.00

and,

WHEREAS, the Highway Department received the following quotation for two 2013 John Deere 4x4 tractors with mowers with a trade-in of Dodge County Unit #233 and attached mowers:

<u>Vendor</u>	<u>Model</u>	<u>Cost for 2 units</u>	<u>Less Trade</u>	<u>Net Cost for 2 units</u>
Serve Implement Co., Campbellsport	6330	\$182,356.00	-\$54,400.00	\$127,956.00

and

WHEREAS, the quotation from Serve Implement Co. in the amount of \$127,956.00 for two tractors with mowers including trade-in of Dodge County unit #233 and attached mowers is the most advantageous to Dodge County.

THEREFORE BE IT RESOLVED, the Dodge County Highway Committee is hereby authorized to purchase two 2013 John Deere 6330 4x4 tractors with side and rear flail mowers including trade-in of Unit #233 and attached mowers from Serve Implement Co. at a cost of \$127,956.00.

THEREFORE BE IT FURTHER RESOLVED, the purchase cost is to be charged to Acquisition of Capital Assets Account No. 3281.

All of which is respectfully submitted.

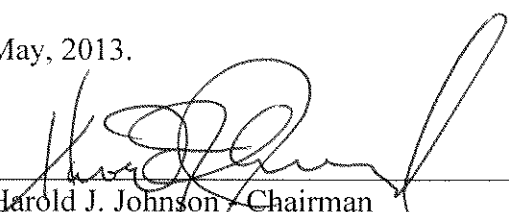
Dated at Juneau, Wisconsin, this 21st day of May, 2013.


Vote on Foregoing Resolution


Ayes _____ Noes _____ Absent _____

RESOLUTION

COUNTY CLERK


Harold J. Johnson - Chairman


Chester Caine - Vice Chairman


Randy Grebel - Secretary


Jeff Berres


Jeffrey C. Schmitt
DODGE COUNTY HIGHWAY COMMITTEE

RESOLUTION NO. 13-4

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS:

WHEREAS, the Dodge County Law Enforcement Committee has determined it to be in the best interests of Dodge County to purchase vehicles pursuant to the provisions of the State of Wisconsin Contract (Bid No. 27588-DW) for the purchase of state and municipal vehicles; and,

WHEREAS, Ewald Automotive Group, Inc., of Oconomowoc, Wisconsin, has been awarded the State of Wisconsin Contract (Bid No. 27588-DW) for the purchase of state and municipal vehicles; and,

WHEREAS, Beaver Dam Ford of Beaver Dam, Wisconsin, as agreed to match the State of Wisconsin Contract for the purchase of seven new 2014 Ford Utility Police Interceptor vehicles; and,

WHEREAS, Beaver Dam Ford has submitted a proposal in the amount of \$186,565 for the purchase of four new 2014 Ford Utility Police Interceptor vehicles that will be used as marked patrol vehicles at a purchase price of \$26,845 each, and three new 2014 Ford Utility Police Interceptor vehicles that will be used as unmarked patrol vehicles at a purchase price of \$26,395 each; and,

WHEREAS, Ewald Automotive Group, Inc., has submitted a proposal in the amount of \$17,999 for the purchase of one new 2014 Chevrolet Impala LS vehicle that will be used as an administrative and investigative services vehicle at a purchase price of \$17,999; and,

WHEREAS, monies sufficient to purchase seven new 2014 Ford Utility Police Interceptor vehicles and one new 2014 Chevrolet Impala LS vehicle are included in the 2013 Budget for the Dodge County Sheriff's Department, and are available in Business Unit 2021, Traffic Patrol, Account No. .5811, Automotive Equipment and Business Unit 2031, Criminal Investigations, Account No. .5811, Automotive Equipment;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby authorizes the Dodge County Sheriff's Department to purchase from Beaver Dam Ford, of Beaver Dam, Wisconsin, four new 2014 Ford Utility Police Interceptor vehicles at a purchase price of \$26,845 each, and three new 2014 Ford Utility Police Interceptor vehicles at a purchase price of \$26,395 each, and to purchase from Ewald Automotive Group, Inc., of Oconomowoc, Wisconsin, one new 2014 Chevrolet Impala LS vehicle at a purchase price of \$17,999; and,

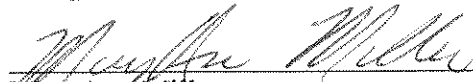
BE IT FINALLY RESOLVED, that upon presentation to the Dodge County Clerk of invoices properly approved by the Dodge County Administrator in a total amount of \$204,564, representing the purchase of seven new 2014 Ford Utility Police Interceptor vehicles from Beaver Dam Ford, of Beaver Dam, Wisconsin, and one new 2014 Chevrolet Impala LS vehicle from Ewald Automotive Group, Inc., of Oconomowoc, Wisconsin, the County Clerk is hereby

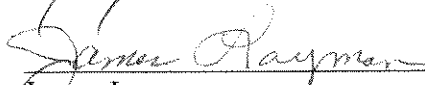
authorized to draw orders upon the Dodge County Treasurer for payment of such invoices, and that funds for payment of such invoices shall be taken from the following Business Units and Accounts for Budget Year 2013:

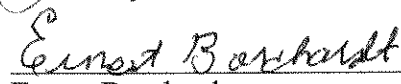
1. \$160,170 from Business Unit 2021, Traffic Patrol, Account No. .5811, Automotive Equipment, to pay for four new 2014 Ford Utility Police Interceptor vehicles that will be used as marked patrol vehicles at a purchase price of \$26,845 each, and to pay for two new 2014 Ford Utility Police Interceptor vehicles that will be used as unmarked patrol vehicles at a purchase price of \$26,395 each; and,
2. \$44,394 from Business Unit 2031, Criminal Investigations, Account No. .5811, Automotive Equipment, to pay for one new 2014 Ford Utility Police Interceptor vehicle that will be used as an unmarked patrol vehicle at a purchase price of \$26,395, and one new 2014 Chevrolet Impala LS vehicle that will be used as an administrative and investigative services vehicle at a purchase price of \$17,999.

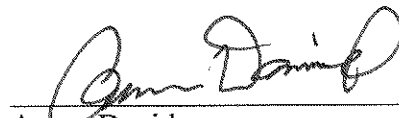
All of which is respectfully submitted this 21st day of May, 2013.


Dodge County Law Enforcement Committee:


MaryAnn Miller


James Layman


Ernest Borchardt


Aaron David


Darrell Pollesch

RESOLUTION NO. 13-5

A Resolution Commending the Dodge County Association for Home and
Community Education for 75 Years of Dedicated Service Given to the Citizens of Dodge County

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, the current Dodge County Association for Home and Community Education began to serve residents of Dodge County 75 years ago in 1938 as the Home Demonstration Program; and,

WHEREAS, in October of 1939 the first Council meeting was held and 13 of 14 Home Demonstration clubs were represented in partnership with UW Extension Home Economist Agent; and,

WHEREAS, in 1941 the Dodge County Home Demonstration Program joined the State of Wisconsin Home Demonstration Council; and,

WHEREAS, the organization's name was changed to reflect its purpose in 1969 to the Wisconsin's Extension Homemakers Council and finally to the Dodge County Association for Home and Community Education in 1993; and,

WHEREAS, the focus of the Dodge County Association for Home and Community Education has changed from homemaking, sewing, and cooking, to a current focus on family financial management, international programs, health care issues, and other current issues facing Dodge County families; and,

WHEREAS, the Dodge County Association for Home and Community Education has been an integral part of the University of Wisconsin Extension Family Living Program in Dodge County and in 2013 the Dodge County Association for Home and Community Education is celebrating its 75th year anniversary; and,

WHEREAS, community service programs such as the Wisconsin Book Worms™ early literacy intervention in collaboration with the Dodge County Family Living Educator, have positively impacted children and families throughout all of Dodge County; and,

WHEREAS, the Dodge County Association for Home and Community Education has given countless academic scholarships to students throughout the communities of Dodge County dating back as early as 1955 supporting the advanced education of Dodge County young people;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors commends the Dodge County Association for Home and Community Education for the 75 years of dedicated service given to the citizens of Dodge County.

All of which is respectfully submitted this 18th day of June, 2013.

Dodge County UW-Extension Education Committee:

Allen Behl

Howard Kriewald

Gerald Adelmeyer

Darrell Pollesch


Larry Bischoff

RESOLUTION # 13-6

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS:

WHEREAS, Dodge County, a Body Corporate under the laws of the State of Wisconsin, had adopted a comprehensive zoning ordinance which is in full force and effect, and

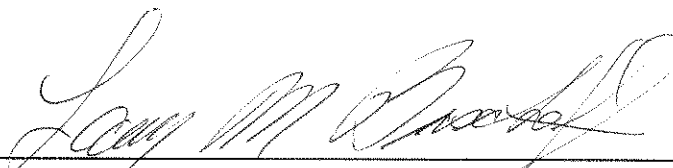
WHEREAS, The Town Board of the Town of Hustisford has adopted a Town Zoning Ordinance for said town, the power to adopt a Town Zoning Ordinance having been granted by a referendum vote of the electors of the Town of Hustisford held at the time of a regular annual town meeting and,

WHEREAS, pursuant to Section 60.62(3) of the Wisconsin Statutes adoption and amendment of a town zoning ordinance by a town board is subject to approval of the county board in counties having a zoning ordinance in force and effect, and

WHEREAS, a public hearing as to the proposed amendments to the Town Zoning Ordinance of the Town of Hustisford was held by the Town Plan Commission of the Town of Hustisford on FEBRUARY 26, 2013, and the proposed amendments to the Town of Hustisford Zoning Ordinance having been adopted by the Town Board of the Town of Hustisford on MARCH 7, 2013,

THEREFORE BE IT RESOLVED, that the amendments to the Town Zoning Ordinance of the Town of Hustisford as represented by "Exhibit A" attached to and made a part of this resolution be and hereby is approved, by the Board of Supervisors of Dodge County, Wisconsin.

All of which is respectfully submitted this 18th day of June 2013


Larry Bischoff, Supervisor

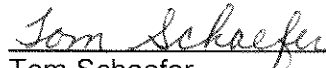
REPORT to Res. 13-6


TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Patrick and Ann Morrison requesting amendment of the Zoning Ordinance, Town of Hustisford, Dodge County, Wisconsin, to rezone approximately 3-acres of land from an A-1 Prime Agriculture Zoning District to an A-2 General Agriculture Zoning District in the NW ¼, Section 7, T10N, R16E, Town of Hustisford for the purpose of creating a non-farm residential lot and recommend approval of the resolution submitted by the Town of Hustisford for this rezoning petition.

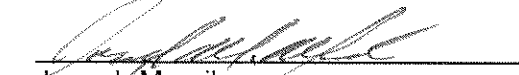
The committee has reviewed the rezoning petition in accord with s. 60.62(3) Wisconsin Statutes and finds the proposed rezoning petition is consistent with both the Town's and the County's Comprehensive Plan as the site is designated as general agriculture which may allow for limited residential development.

Respectfully submitted this 18th day of June, 2013


Tom Schaefer


Allen Behl

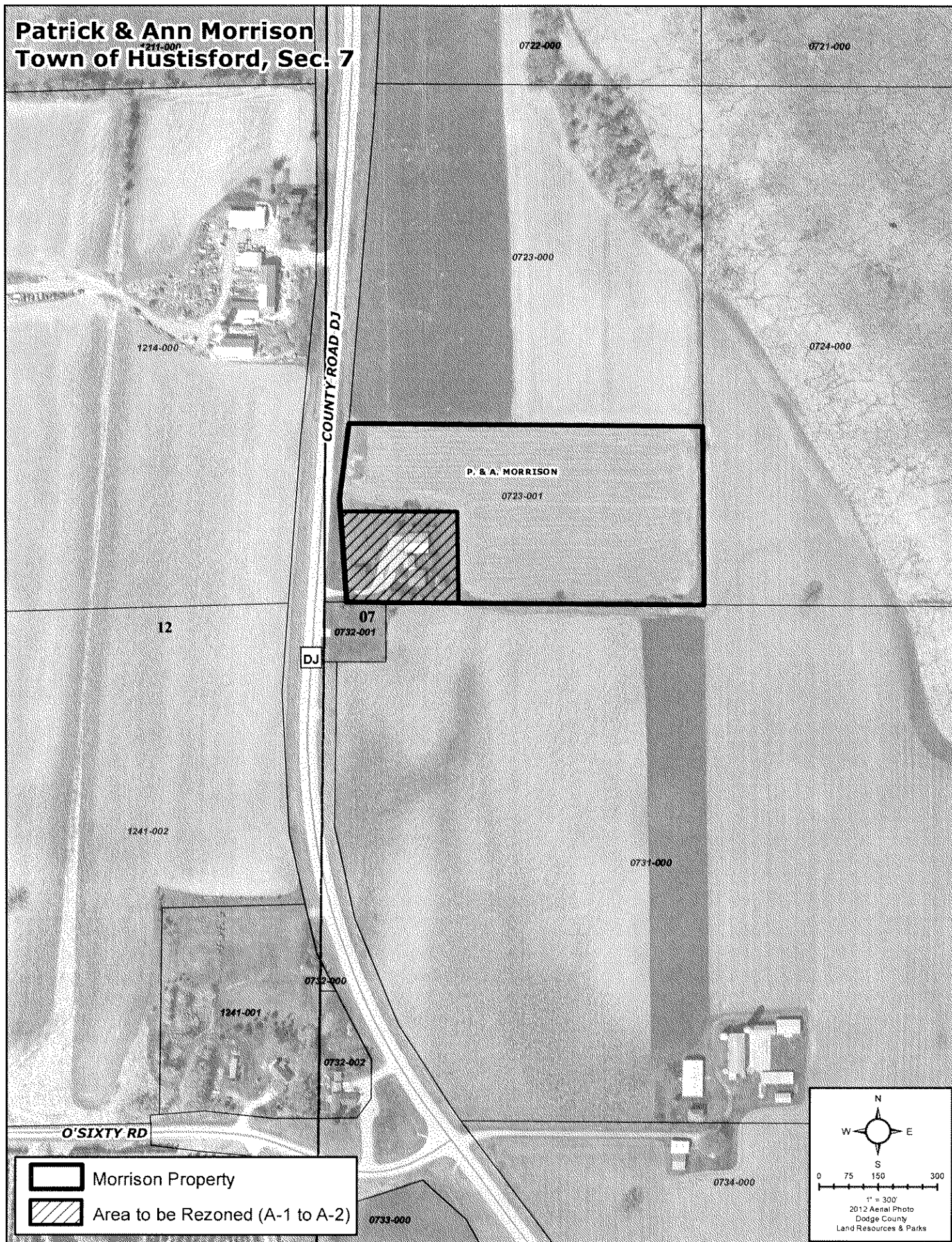

Randy Grebel


Joseph Marsik


William Muche

Planning, Development and Parks
Committee

Patrick & Ann Morrison
Town of Hustisford, Sec. 7



RESOLUTION NO. 13-7

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN
MEMBERS,

WHEREAS, the Dodge County Health Facilities Committee has studied and analyzed staffing needs at Clearview Long Term Care and Rehabilitation (Clearview), including staffing needs for two Adult Family Homes and a new Community Based Residential Facility; and,

WHEREAS, as a result of these studies and analyses, the Health Facilities Committee has formed the considered conclusion that one funded, benefited, full-time position of *Adult Family Home Manager* at Clearview should be abolished and that one new, benefited, full-time position of *Assisted Living Supervisor* at Clearview should be created, effective on or about August 1, 2013, the exact effective date to be determined by the Clearview Administrator in the exercise of the sole discretion of the Clearview Administrator; and,

WHEREAS, a job description for the position of *Adult Family Home Manager* has been marked for identification as Exhibit "A" and has been attached hereto; and,

WHEREAS, a job description for the proposed position of *Assisted Living Supervisor* has been marked for identification as Exhibit "B" and has been attached hereto; and,

WHEREAS, there are monies in the 2013 Budget of Clearview sufficient to fund the proposed position of *Assisted Living Supervisor* for the remainder of the calendar year of 2013;

SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby abolishes one funded, benefited, full-time position of *Adult Family Home Manager* at Clearview Long Term Care and Rehabilitation (Clearview) and hereby creates one new, benefited, full-time position of *Assisted Living Supervisor* at Clearview, effective on or about August 1, 2013, the exact effective date to be determined by the Clearview Administrator in the exercise of the sole discretion of the Clearview Administrator; and,

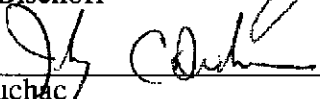
BE IT FINALLY RESOLVED, that monies from the 2013 Budget of Clearview shall be used to fund the position of *Assisted Living Supervisor* for the remainder of the calendar year of 2013.

All of which is respectfully submitted this 18th day of June, 2013.

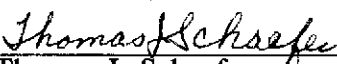
Dodge County Health Facilities Committee:



Larry Bischoff



Jeff Duchac



Thomas J. Schaefer



John Fabisch

Robert Ballweg

DODGE COUNTY JOB DESCRIPTION

2013 Wage: \$23.64 – 2013 Wage Range: \$18.59 – \$25.49

JOB TITLE:	AFH Manager	FLSA STATUS:	Exempt
DEPARTMENT:	Adult Family Home (AFH)	REPORTS TO:	FDD Unit Coordinator
LOCATION:	Clearview AFH	DATE:	February 15, 2006

OVERALL PURPOSE/SUMMARY:

Under the general direction of the FDD Unit Coordinator, responsible for overall management of Clearview Adult Family Homes for adults with traumatic brain injuries and developmental disabilities.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. Implements programs based on individual assessment and goal/objectives determined in the individual service plan.
2. Demonstrates professionalism and competency necessary to implement goal directed programs.
3. Assists with personal care activities as needed throughout the day.
4. Develops teaching strategies for staff and teaches resident skills when required.
5. Communicates information regarding the client to all AFH workers and supervisor in an effective manner.
6. Plans and prepares for activities (ie; location, supplies and equipment/facilitates community outings).
7. Coordinates, evaluates, and ensures accuracy of required documentation.
8. Provides direct supervision, training and evaluation of AFH staff.
9. Participates in development of individual services plans and bi-annual reviews and revisions.
10. Ensures compliance with county, state and federal ordinances, statutes, codes, policies, rules and regulations regarding AFH.
11. Participates in resident admissions transfer and discharge planning.
12. Coordinates medical and pharmaceutical needs.
13. Coordinates potential vocational opportunities.
14. Performs other related duties as may be required or assigned.

JOB SPECIFICATION:

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of traumatic brain injuries and needs associated with persons with developmental disabilities.

Knowledge of program assessment, development, implementation and evaluation.

Knowledge of community resources.

Knowledge of nutritional meal planning, preparation, and nutrition.

Knowledge of supervisory skills and practices.

Knowledge of AFH regulations.

Ability to work independently.

Ability to understand and implement agency policies and procedures.

Ability to assist clients with personal care activities.

Ability to communicate effectively, verbally and in written form.

Ability to deal with crisis situations and conflict resolution.

Must meet requirements of Dodge County Driver Qualification Policy.

Regular attendance and punctuality required.

EDUCATION AND EXPERIENCE

Current certification/licensure in health care or human services field or a two-year associate degree from accredited college/educational institution in a health care or human services field (ie, nursing; recreational therapy) is required. Experience with traumatic brain injuries and/or developmental disabilities preferred. Supervisory experience preferred. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities maybe considered.

WORKING CONDITIONS:

EXPOSURE CONTROL CATEGORY: 1

Adult family home setting with ongoing interaction and guidance. Residential program care conditions with exposure to infectious agents and potentially aggressive individuals.

PHYSICAL DEMANDS: (See Physical Demands Worksheet)

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

APPROVALS:

FOR HUMAN RESOURCE USE:

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

THIS POSITION DESCRIPTION SUPERSEDES ALL PRIOR DESCRIPTIONS.

Exhibit "A"

DODGE COUNTY JOB DESCRIPTION
2013 Wage Range to be determined by the Human Resources and Labor Negotiations Committee

JOB TITLE: Assisted Living Supervisor	FLSA STATUS: Exempt
DEPARTMENT: AFH/CBRF	REPORTS TO: Administrator
LOCATION: Clearview	DATE: 4/23/13

OVERALL PURPOSE/SUMMARY:

Under the general direction of the Administrator, responsible for overall management and census of CBRF and Adult Family Homes.

PRINCIPAL DUTIES AND RESPONSIBILITIES:

1. Develops Individual Service Plans (ISP) and implements programs based on goals/objectives identified in the ISP. Completes reviews and revisions of ISP annually or as needed.
2. Ensures compliance with county, state and federal ordinances, statutes, codes, rules, regulations and policies regarding AFHs and CBRFs. Ensures completeness and accuracy of required documentation.
3. Performs admission assessments. Coordinates admissions, transfers, and discharge planning.
4. Develops and implements strategies that will maximize AFH and CBRF census at or near full capacity.
5. Demonstrates professionalism and competency necessary to implement goal directed programs.
6. Has twenty-four (24) hour responsibility for development, coordination and evaluation of care.
7. Oversees and assists with personal care and activities as needed.
8. Develops teaching strategies for staff.
9. Provides communication to residents and their families with status updates and coordinates plans with families, guardians, and community contacts.
10. Plans and prepares for leisure and educational activities and coordinates vocational opportunities (i.e., location, supplies and equipment.) Facilitates community outings.
11. Provides direct supervision and training to staff, and evaluates performance.
12. Participates in budget planning and implementation.
13. Coordinates medical and pharmaceutical needs of AFH and CBRF.
14. Responds to resident and facility emergencies at AFH and CBRF.
15. Represents AFH and CBRF in a positive and professional manner at all times.
16. Functions as a member of the team of Clearview campus
17. Attends all mandatory in-services.
18. Regular attendance and punctuality required.
19. Performs other related duties as may be required or assigned.

JOB SPECIFICATION:

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of applicable state and federal codes and AFH/CBRF regulations
 Knowledge of and respect for residents rights
 Knowledge of and ability to recommend, develop and administer policies and procedures
 Must have ability to work independently and flexibility to adjust personal work schedule to meet resident, staffing and facility needs.
 Knowledge of program development, implementation and evaluation.
 Knowledge of and ability to access community resources.
 Knowledge of basic nutrition assessment for the purpose of meal planning and preparation.
 Ability to use computer programs for required record keeping and reporting.
 Ability to communicate effectively, both verbally and in written form.
 Ability to deal with crisis situations utilizing conflict resolution strategies.
 Must meet requirements of Dodge County Driver Qualification Policy.

EDUCATION AND EXPERIENCE

Must have CBRF certification. Current certification/licensure in health care or human services field (ie, nursing; social services; recreational therapy) or a two-year associate degree from accredited college/educational institution in a health care or human services field also required. Bachelor's degree preferred. Supervisory experience preferred. Equivalent combination of education and experience which provides necessary knowledge, skills, and abilities may be considered.

WORKING CONDITIONS:

EXPOSURE CONTROL CATEGORY: 1

Home setting with ongoing interaction and guidance. Residential program care conditions with potentially aggressive residents.

PHYSICAL DEMANDS: (See Physical Demands Worksheet)

The County of Dodge is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the County will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.

APPROVALS:

FOR HUMAN RESOURCE USE:

EMPLOYEE SIGNATURE:

ANALYST(S):

DATE:

DATE:

SUPERVISOR SIGNATURE:

DATE:

The principal duties and responsibilities shown are all essential job functions except for those indicated with an asterisk (*).

This position description supersedes all prior descriptions.

Exhibit "B"

RESOLUTION NO. 13-8

TO THE HONORABLE BOARD OF SUPERVISORS OF DODGE COUNTY, WISCONSIN MEMBERS,

WHEREAS, as a part of the 2011-2013 State Biennial Budget, the Wisconsin State Legislature created the 10-member Wisconsin Transportation Finance and Policy Commission (Commission); and,

WHEREAS, the overall goal of the Commission was to develop policy changes and financing options to balance projected transportation needs with revenues over the next 10 years; and,

WHEREAS, in January of 2013 the Commission issued its Final Report entitled "Keep Wisconsin Moving-Smart Investments, Measurable Results", wherein it set forth its findings and recommendations regarding options to achieve a stable balance between transportation expenditures, revenues, and debt service over the next decade; and,

WHEREAS, in its Final Report, the Commission made the following recommendation regarding local revenue options:

1. Provide statutory authority to counties with populations of less than 100,000 to consider a maximum one-half-percent local option sales tax to raise revenue that can only be used for transportation purposes; and,

WHEREAS, in its Final Report, the Commission made the following findings regarding local revenue options:

1. Local governments have limited options for generating revenue for transportation needs; and,
2. If the Commission's local options sales tax recommendation is not allowed to become part of the transportation funding solution for local governments, their options for raising revenue will continue to be limited, local governments will be unable to meet the increasing demand for transportation services in their jurisdictions, and will look increasingly to the State of Wisconsin for assistance; and,

WHEREAS, the Dodge County Board of Supervisors strongly agrees with the recommendation and the findings of the Commission as set forth above;

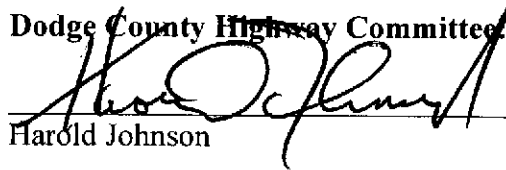
SO, NOW, THEREFORE, BE IT RESOLVED, that the Dodge County Board of Supervisors hereby strongly urges the Wisconsin State Legislature and the Governor of the State of Wisconsin to provide statutory authority to counties with populations of less than 100,000 to consider a maximum one-half-percent local option sales tax to raise revenue that can only be used for transportation purposes; and,


BE IT FURTHER RESOLVED, that the Dodge County Clerk is hereby authorized and directed to send a copy of this Resolution to the Governor of the State of Wisconsin and to all Wisconsin State Legislators with a constituency within Dodge County; and,

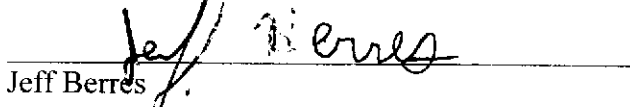
BE IT FINALLY RESOLVED, that the Dodge County Clerk is hereby authorized and directed to send a copy of this Resolution, and a written request that this Resolution be considered at the 2013 Wisconsin Counties Association Annual Business Meeting, which is scheduled to take place on Sunday, September 22, 2013 at 3:30 p.m., to Mark D. O'Connell, Executive Director, Wisconsin Counties Association, 22 E. Mifflin Street, Suite 900 Madison, WI 53703, so that they will be delivered to Mr. O'Connell by not later than 4:30 p.m. on June 24, 2013.

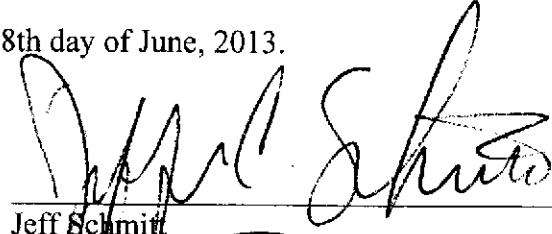
All of which is respectfully submitted this 18th day of June, 2013.


Dodge County Highway Committee


Harold Johnson


Chester Caine


Jeff Berres


Jeff Schmitt


Randy Grebel

REPORT 1

TO THE HONORABLE DODGE COUNTY BOARD OF SUPERVISORS

We, the Dodge County Planning, Development and Parks Committee, hereby report favorably on the petition of Ryan and Melinda Serwe requesting amendment of the Land Use Code, Dodge County, Wisconsin, to rezone approximately 3.48-acres of land from an A-1 Prime Agricultural Zoning District to an A-2 General Agricultural Zoning District in the SW ¼, SW ¼, Section 28, Town of Lomira, for the purpose of enlarging an existing non-farm residential lot at this location and recommend adoption of the attached ordinance.

The committee has reviewed and considered the facts presented in the application and received at the public hearing and finds that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal. The committee finds that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plans and is consistent with the stated purposes of the Dodge County Land Use Code. The committee finds that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment and further finds that the land proposed for rezoning is suitable for development and will not cause unreasonable soil erosion or have an unreasonable adverse effect on rare or irreplaceable natural areas. The committee finds that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties. The committee finds that the proposal will not be used to legitimize or spot zone a nonconforming use or structure and finds that the rezoning is the minimum action necessary to accomplish the intent of the petition.

Respectfully submitted this 18th day of June, 2013.

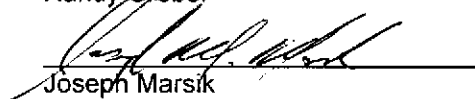
Tom Schaefer



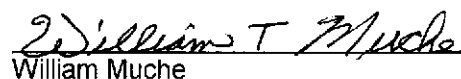
Allen Behl



Randy Grebel



Joseph Marsik



William Muche

Planning, Development and Parks Committee

Ordinance No. 906

An ordinance amending the Land Use Code, Dodge County, Wisconsin by placing certain lands in Section 28, T13N, R17E, Town of Lomira, in the A-2 General Agricultural zoning district.

Whereas the subject matter of this ordinance has been duly referred to and considered by the Dodge County Planning, Development and Parks Committee and a public hearing having been held, after the giving of requisite notice of said hearing and a recommendation thereon having been reported to the Board of Supervisors, Dodge County, Wisconsin as required by Section 59.69 of the Wisconsin Statutes.

Whereas the Dodge County Planning, Development and Parks Committee has reviewed and considered the facts presented in the application and received at the public hearing relating to the subject matter of this ordinance for compliance with the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code.

Whereas the Dodge County Planning, Development and Parks Committee has found that the criteria listed in Section 2.3.4.1 of the Dodge County Land Use Code can be met for this proposal and has further found that the proposal is substantially consistent with the Dodge County Comprehensive and Farmland Preservation Plan and the stated purposes of the Dodge County Land Use Code. Furthermore, this Committee has found that the proposal will not result in significant adverse impacts upon the surrounding properties or the natural environment, that the land proposed for rezoning is suitable for development and will not have an unreasonable effect on rare or irreplaceable natural resources, that the proposal will not significantly impair or limit current or future agricultural use of the adjacent properties, be used to legitimize or spot zone a nonconforming use or structure and that the rezoning petition is the minimum action necessary to accomplish the intent of the petition.

The County Board of Supervisors of the County of Dodge do ordain as follows:

Section 1. The "official zoning map" adopted with the Land Use Code, Dodge County, Wisconsin on March 21, 2000 is hereby amended as shown on the map attached hereto and made part of this ordinance.

Section 2. This ordinance shall be effective upon passage.

Section 3. All ordinances or parts of ordinances inconsistent with or in contradiction of the provisions of this ordinance are hereby repealed.

Adopted and Approved this _____ day of _____, 2013.

Russell Kottke
Chairman

Karen J. Gibson
County Clerk

E. & D. Mutz Trust / R. & M. Serwe
Town of Lomira, Sec. 28

2832-000

2831-000

2941-000

2832-002

2832-001

2831-001

AY

2944-000

2944-002

2944-003

2833-000

E. & D. MUTZ TRUST

2842-000

LAND TRANSFER FROM
MUTZ TO SERWE

R. & M. SERWE

AH

COUNTY ROAD AH



3322-001

3211-000

3322-000

3321-000

COUNTY ROAD AY

-  Mutz & Serwe Property
-  Area to be Rezoned (A-1 to A-2)

